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MOVING IN / MOVING OUT REQUEST FORM

The following information must be provided by all individuals wishing to move in or out of a Villa within Villa Lantana.

Villa Number:

Name of Owner or Resident:

Contact numbers:

Home: **Mobile:**

E-mail Address:

Date of proposed Move In/Move Out:

Name of Removal Company:

Please note:

- All new residents in Villa Lantana must fill in the Resident Registration and Information Form attached at Schedule 2 of the Home Owners' Manual.
- No one will be permitted to move in or out of a Villa unless an NOC has been issued by TCM.
- Moving trucks and contractor vehicles may only enter the community during standard working hours, excluding Fridays and public holidays and must be registered in accordance with the procedures set out in the Home Owners' Manual.
- Please ensure all common areas are kept clean and tidy throughout the move and make appropriate arrangements to dispose of any bulky or excess materials.
- During a move in/move out, you are responsible for any damage caused to the Villa Lantana Precinct Common Areas while moving in/out (either caused directly or by the appointed moving company).

Owner/Resident's

Signature(s): _____

Date: _____

